



June Board of Directors Minutes

IndyGo

Thursday, June 27, 2024 at 11:00 AM EDT

@ 9503 E 33rd St- IndyGo HQ

ACTION ITEM A – 1





Attendance

Present:

Members: Hydre Abdullah, Mary Ann Fagan, Adairius Gardner, Greg Hahn, Richard Wilson, Jr., Taylor Schaffer


Staff: Bart Brown, Jennifer Bruner, Charlie Carlino, Terri Clay, Robert Frye, Morgan Johnson, Jennifer Pyrz

1. Call to Order and Roll Call (Presenters – Greg Hahn, Robert Frye)

-  [board cover 2024 Jun27.docx](#)
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-  [June Agenda.docx](#)
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Chairman Gregory Hahn called the meeting to order at 11:01am. Chief Legal Officer Robert Frye called the roll. 5 members present in person at the start of the meeting. There was a quorum. Board Treasurer Richard Wilson arrived at the start of item I-1: Finance Report.

2. Awards and Commendation (Presenter – Jennifer Pyrz)

-  [A1 Awards & Commendation May.docx](#)
-  [A1 May 2024 Safe Driving Awards.docx](#)






President/CEO Jennifer Pyrz gave an update on the Awards and Commendations for May 2024.

3. Committee Chairperson Reports (Presenters – Richard Wilson, Adairius Gardner)

1. Finance Committee – Richard Wilson
 -  [A Finance Committee Chair Report June.docx](#)
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2. Service Committee – Adairius Gardner
 -  [A Service Committee Chair Report June.docx](#)
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The reports were received and entered into the record.

4. Consent Agenda (Presenter – Greg Hahn)

1. A-1: Consideration and approval of minutes from Board meeting held on May 23, 2024
 -  [A-1 May Board of Directors Minutes.docx](#)
2. A-2: Consideration and approval of Talkdesk Phone Services (Presenter- Michael Roth)
 -  [A-2 Talkdesk .docx](#)
3. A-4: Consideration and approval of IFB 24-04-502: Carson Transit Center (CTC) inductive charging project (Presenter- Mike Schneider)
 -  [A-4 Local CTC Inductive Charging.docx](#)
 -  [A-4 CTC Phasing Plan.pdf](#)
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Motion:

Approval of Consent Agenda

Motion moved by Hydre Abdullah and motion seconded by Adairius Gardner. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Taylor Schaffer - AYE; Gregory Hahn – AYE; Hydre Abdullah - AYE; Motion passed 5-0

5. Regular Agenda (Presenter – Greg Hahn)

1. A-3: Consideration and adoption of Resolution 2024-03 – Updated Procurement Manual (Presenter- Terri Clay, Jennifer Bruner)

 [A-3 Procurementmanual.docx](#)

 [A-3 Board Resolution 2024-03 re Purchasing Manual Approval final.docx](#)

 [A-3 Procurement Manual- PROPOSED FINAL 6.17.2024.pdf](#)

This update includes:

- Regulatory updates for compliance with the federal Fixing America’s Surface Transportation (FAST) Act (2015) and the Build America, Buy America Act (2021)
- Regulatory updates and notations for compliance with state purchasing statutes.
- A new credit card policy
- Significant updates to sections on:
 - Special Purchases (purchases made without competition)
 - Public Works procurements
 - Buy America compliance
 - Rolling Stock procurements
 - Asset disposal

The updated Procurement Manual also includes new, clear procedural steps for project managers and user departments as well as forms and copies of related policies, such as the Protest Policy and the Responsible Bidding Practices and Submission Requirements Policy. In the future, routine annual updates will be reviewed and approved by the Chief Executive Officer (CEO), the Chief Financial Officer (CFO), and the Chief Legal Officer (CLO).


Motion:

Approval of Resolution 2024-03 – Updated Procurement Manual

Motion moved by Adairius Gardner and motion seconded by Taylor Schaffer. Adairius Gardner - AYE; Mary Ann Fagan - AYE; Taylor Schaffer - AYE; Gregory Hahn – AYE; Hydre Abdullah - AYE; Motion passed 5-0

6. Information Items (Presenter- Greg Hahn)

1. I:1: Finance Update (Presenter- Bart Brown)

 [I-1 May 2024 Financials Summary.docx](#)

 [I-1 Budget to Actuals \(Comparative Statement\) updated - IndyGo.pdf](#)

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 [I-1 Capital Project Spending May 2024.pdf](#)

The Board heard a Finance Report update from Chief Financial Officer Bart Brown.

2. I-2: Section 5307 – Urban Area Formula Funds and Subrecipients (Presenter- Ryan Wilhite)

 [I-2 June2024 BoardUpdate 5307 5311 5339.docx](#)

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 [I-2 IndyGo BoardUpdate 5307 June2024.pptx](#)

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The Board received an update on Section 5307 – Urban Area Formula Funds and Subrecipients.

3. I-3: Mobility Advisory Committee (MAC) update (Presenter- MAC Member)

 [I-3 MAC May.2024.docx](#)

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 [I-3 MAC.pdf](#)

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The Board received a Mobility Advisory Committee (MAC) update.

4. I-4: Department Reports

 [I-4a Risk and Safety Board Report June 2024.docx](#)

 [I-4b PLANNING AND CAPITAL PROJECTS REPORT for 2024-06.docx](#)

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 [I-4c May Board Report.pdf](#)

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 [I-4d May 2024 -OPERATIONS DIV BOARD REPORT -6.2024.docx](#)

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 [I-4f Supplier Diversity Division Report June 2024.docx](#)

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 [I-4g 6.25.24 Report to IndyGo Board.docx](#)

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The Board received Department Reports for Risk & Safety, Capital Projects, Public Affairs, Operations, Supplier Diversity, and the IndyGo Foundation.

7. Adjourn (Presenter – Greg Hahn)

On order of Chairman Gregory Hahn and there being no objection, the meeting was adjourned at 11:27am.

Chief Legal Officer
Robert Frye